



How do I update my credit card?

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You can update your credit card in the application or over the telephone. Please do not send new credit card details by email.

To update your credit card in the application:

1. Click on your **profile icon/name** in the upper right.
2. Select **Account** from the dropdown to access your Account details.
3. Click the **Update Credit Card** button.
4. Input your new credit card information and save.

Your credit card will only be charged if you have an outstanding invoice due from a previous failed payment. The new credit card will be used for payments moving forward on your renewal date.

You must be an account admin to access the **Account** menu from your **profile icon/name** in the upper right to update the credit. If you are not, we can help you update your credit card over the phone.

To update your credit card over the phone:

- Give us a call at (303) 566-7131.
- [contact us](#) to request a callback.
- [Schedule a time](#) to resolve the payment on a call.