



# Set your knowledge base time zone, date, and language

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In your knowledge base, you can localize your knowledge base to set:

- The time zone your dates will display in
- The format for dates
- The default language (sets the underlyingHTML "lang" attribute, which helps screen readers know what the primary language you're using is)


To do so:


1. Go to **Settings > Basic**.
2. In **Basic Settings**, use the Timezone dropdown to select the time zone of your choice.
3. In the same section, you can choose an appropriate **Date Format**. The default is American: MM/DD/YYYY. You can also choose a pre-built European format: DD/MM/YYYY or define your own Custom format. For the custom format, you can see some samples with their output in the official PHP documentation, in the [date\(\) Formatting section](#).
  - For example, to use a format of YYYY-DD-MM, use: `Y-m-d`
  - Or, to use MM.DD.YY, use `m.d.y`
4. Also in the same section, be sure to set your knowledge base's **Default Language**.
5. Be sure to **Save** your changes once you're done.

Here, for example, we've set our knowledge base to use the US & Canada's Mountain Time zone, a Custom date format of month.day.year, and English as our Default Language:

## Basic Settings

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**Knowledge base name**  

**Timezone**  

**Date Format**  American - MM/DD/YYYY  
 European - DD/MM/YYYY

Custom -

For a full list of custom formats and options please refer to <http://php.net/manual/en/function.date.php>.

**Default Language**  

Sets the HTML lang attribute