



Add a new glossary term

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You can add glossary terms and definitions individually or [in bulk](#).

To add a single glossary term:

1. Go to **Knowledge Base > Glossary**.
2. Click the **+ Add Term** button.

KnowledgeOwl Support ▾ Knowledge Base ▾ Tools ▾ Library ▾ Settings ▾

Articles

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Home Page

Glossary

Contact Form

Exports

Import

Glossary

Add glossary terms to get new readers quickly up to speed w provide contextual definitions in search results and articles.

Glossary settings

Definitions at the top of the search results: ⓘ

Link in the table of contents: ⓘ

Automatic article highlighting: ⓘ

[+ Add Term](#) [Import Terms](#)

[Delete](#) [Export Terms to CSV](#)

Click the **+ Add Term** button

3. This will expand an area where you can add the details for your glossary term.
4. The **term** is the word that you want to appear in the glossary or your documentation (if you're using highlighting).
5. The **definition** is the definition you'd like displayed with that term. The definition can contain basic HTML, including hyperlinks and text formatting. See [Glossary formatting](#) for more information.
6. *Optional:* The **display title** will display on the Glossary page instead of the term--it can be a great way to

incorporate an acronym or alternate term without impacting highlighting. See [When should I use display titles?](#) if you're unsure whether you need or want a display title.

+ Add Term

Import Terms

Glossary Term

Delete

Export Terms to CSV

Term:

Display Title:

Definition:

Cancel

Add Term

Blank new term entry

7. Once you've added your term and definition, click the Add Term button.

+ Add Term

Import Terms

Glossary Term

Edit

Delete

Export Terms to CSV

Term:

parliament

Display Title:

Parliament of Owls

Definition:

A group of owls.

Also an organization of talking owls that met during the night to discuss the state of affairs in the land of Narnia.

Cancel

Add Term

Completed new term entry

8. Your term will now appear in the glossary.