



Subscribe to a category

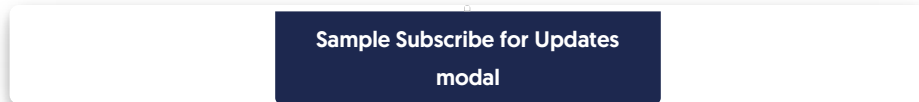
Last Modified on 10/09/2025 3:36 pm EDT

When subscriptions are enabled, you can subscribe to receive email notifications when categories have new or updated articles.

To subscribe, go to a category:

1. Open the category's landing page.
2. Select the **Subscribe** button next to the Category title:

3. Depending on your site configuration, this will either open a **Subscribe for Updates** modal for you to enter your email address into, or take you directly into your **Manage Subscriptions** screen.
 - a. If the **Subscribe for Updates** modal opens, enter the Email Address you'd like to subscribe and then select **Subscribe**:



4. On the **Manage Subscriptions** page, a confirmation message displays across the top confirming the category you just subscribed to. Below that, a list of all the categories in the knowledge base you've subscribed to displays:

5. You can select any of the category links or the **Back** button to return to the knowledge base content, or use the buttons next to each category to [unsubscribe](#).

How often will I receive notifications for categories I'm subscribed to?

You'll either receive updates every day at a set time, or once a week at a set time.

If you're a knowledge base administrator, refer to [Set the subscription notification schedule and email subject](#) to set your notification schedule.