

## **Unsubscribe from a category**

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To stop receiving email notifications for a category, unsubscribe from that category.

You can do this in two ways:

- 1. On the Manage Subscriptions page in the live knowledge base.
- 2. Select the link in the footer of any subscription email to manage your subscriptions.

## **Unsubscribe from the Manage Subscriptions page**

To access the Manage Subscriptions page from your live knowledge base:

- 1. Open any category landing page.
- 2. Select the **Suscribe** button near the category's title:
  The **Manage Subscriptions** page opens.
- Select the Unsubscribe button next to any category to unsubscribe from that category, or select Unsubscribe All to unsubscribe from all categories.

All subscription changes are instantly saved.

## Unsubscribe from an email notification

At the bottom of each notification email, we display this sentence:

You can manage your subscriptions or unsubscribe from these emails here.

Select the hyperlinked here from any email to open your Manage Subscriptions page.

Select the **Unsubscribe** button next to any category to unsubscribe from that category, or select **Unsubscribe All** to unsubscribe from all categories.

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