

## **Hide tags from Search Results**

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Search results will automatically	v display	/ all tags	assigned to	o a given	article:

Sample of Tags showing in Search
Results

However, if you're using tags for custom filters in the Manage Articles interface, you might not want some of your internal tags to be shown in search results.

You can mark tags like this as hidden from readers. Hiding a tag from readers:

- Keeps it visible in the article editor and category editor.
- Allows it to be used as a filter in Manage Articles custom filters.
- Prevents the tag from appearing in search results in your knowledge base.
- Prevents the tag from appearing in the typeahead suggestions when a reader types ":" to begin a tag search.

To hide an existing tag from readers:

- 1. Select Tags in the left navigation. The Tags page opens.
- 2. Select the tag you'd like to hide from readers.
- 3. Once you select a tag, the Edit link activates. Select it.

Select the tag you'd like to hide and click Edit

The Edit Tag modal opens.

- 4. In the modal, check the Visibility box to Hide tag from readers.
- 5. Select **Edit Tag** to save your changes.
- 6. Regular tags will have a normal tag icon in the Tags page. Tags hidden from readers will have a padlock icon. Here, readers can see the tag <a href="html">html</a> (denoted by the regular tag icon), but the tag <a href="int: accessibility">int: accessibility</a> is hidden from readers (denoted by padlock icon).

Sample tags; the tag on the left with the tag icon is viewable to readers; the tag on the right with the padlock is not