

## Delete articles in bulk in Manage

Last Modified on 11/25/2025 5:51 pm EST

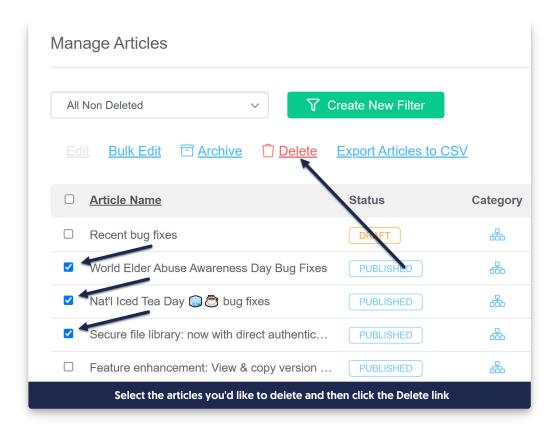
Our default Editor and Writer roles have permission to delete articles. If you're using a custom author role, that role must have the Articles custom author role permission to Delete articles to bulk delete articles.

## Deleting an article will:

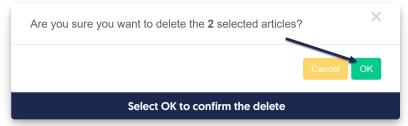
- Remove it completely from your live knowledge base (the table of contents, category landing pages, search results, article lists)
- Show a 404 page when someone navigates to the article's URL, unless you've set up an old link to redirect to a different page.
- Delete all view data for the article. This data will not be recovered if you recover the article and will disappear from the Popular Articles Report.
- Remove it from the Articles hierarchy (though you can still find it in the Manage > Deleted filter)

You can delete multiple articles at once using Manage Articles. To do so:

- 1. In the top section of the lefthand navigation, select Manage.
- 2. Use a filter or search to display the articles you'd like to delete.
- 3. Check the box next to each article you'd like to delete. (Or use the checkbox in the header to select all displayed articles/all articles in filter.)
- 4. Select the **Delete** link just above the article list.



5. A confirmation message will appear, identifying how many articles you've selected to delete. Select **OK** to delete the articles you selected.



Once the articles are deleted, if you need to view or edit them, selected Deleted from the filter dropdown at the top to view a full list of deleted articles:

