



Internal title

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For each article, besides adding a short title to be used in the table of contents, you can also add an internal title. Internal titles are used only within app.knowledgeowl.com - they aren't things your readers see when viewing the knowledge base.

Internal titles can be useful when you have a lot of articles with very similar names, just in different categories, and you want to be sure you're selecting the correct article when you use:

- The [Insert Link to Article](#) option in Modern Editor
- The [Related Articles](#) section

They can also be useful when you want to call an article one thing to your readers, and something else to your content contributors.

| | |
|---|---------------------------------------|
| Full Article Title | Add Short Title |
| <input type="text" value="It's owl good"/> | |
| Internal Article Title | Remove Internal Title |
| <input type="text" value="Search announcement"/> | |
| Only for use inside the application. | |
| Sample internal article title. Readers will see "It's owl good" as the title, but within app.knowledgeowl.com, the article appears as "Search announcement". | |

KnowledgeOwl displays the internal title instead of the full article title in these places within app.knowledgeowl.com:

- The **Articles** hierarchy
- The **Find Articles** search in the lower left corner
- The [Manage Articles](#) interface (search and article list)
- The [Manage Articles CSV export](#) > Customizations > Internal Title column
- The [Insert Link to Article](#) pop-up/search
- The [Related Articles](#) search
- The **Add > Article > Copy from existing search**
- The **Add Article > Share content from an existing article** search
- If the article is a [shared content article](#), the internal title will be used in the shared content messages in the editor

To add an internal title:

1. With the article open in the editor, click the **Add Internal Title** link to the right of **Full Article Title**.
2. Enter the title you want to use in the **Internal Article Title** box that appears.
3. Select **Save**.

You can remove an internal title using the **Remove Internal Title** link in the editor.
