

## Internal title

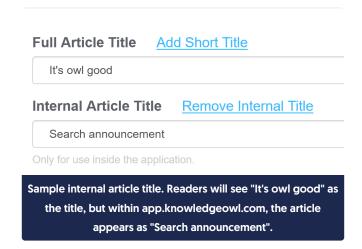
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For each article, besides adding a short title to be used in the table of contents, you can also add an internal title. Internal titles are used only within app.knowledgeowl.com - they aren't things your readers see when viewing the knowledge base.

Internal titles can be useful when you have a lot of articles with very similar names, just in different categories, and you want to be sure you're selecting the correct article when you use:

- The Insert Link to Article option in Modern Editor
- The Related Articles section

They can also be useful when you want to call an article one thing to your readers, and something else to your content contributors.



KnowledgeOwl displays the internal title instead of the full article title in these places within app.knowledgeowl.com:

- The Articles hierarchy
- The Find Articles search in the lower left corner
- The Manage Articles interface (search and article list)
- The Manage Articles CSV export > Customizations > Internal Title column
- The Insert Link to Article pop-up/search
- The Related Articles search
- The Add Article > Copy from existing search
- The Add Article > Share content from an existing article search
- If the article is a shared content article, the internal title will be used in the shared content messages in the editor

## To add an internal title:

- 1. With the article open in the editor, click the Add Internal Title link to the right of Full Article Title.
- 2. Enter the title you want to use in the Internal Article Title box that appears.
- 3. Select Save.

You can remove an internal title using the Remove Internal Title link in the editor.