

# **Undo changes to Settings > Style**

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Sometimes, while trying out changes in our Look and Feel documentation or making other changes on the fly, you might suddenly get your knowledge base looking...not so great. Maybe you accidentally deleted something you needed, or you changed to a new color and you don't remember what was used before.

For these situations, you can rollback to a previous Style Setting save. To do so:

1. Select the Revert to previous save link in the upper left, below the Save button:

The Revert to previous save link

- 2. This will open the **Previous saves** modal, which displays the date and timestamp of the current active save and a dropdown of available previous saves. We save a maximum of three previous saves. For each previous save, you'll see:
  - o The date the change was made
  - o The time of the save
  - The name of the author who saved those changes
- 3. Use the dropdown to select the previous save you'd like to revert to.
- 4. Then select Revert.

Sample Previous saves modal

5. This will open a confirmation window letting you know it will instantly rollback Style settings to the previous save and asking if you want to continue. Once you've confirmed you've selected the correct previous save, select **OK** to proceed with reverting to that save.



Use only when ready

Once you select **OK**, the previous settings are instantly applied to your live knowledge base. (You don'tt need to **Save** for them to be applied.)

6. Your previous save's settings are now applied and live.

#### How many previous saves are available?

We will save the three most recent saves.

## Which settings will be affected?

Reverting a previous change will rollback all changes to all settings available on this page. That includes:

- All of the style settings in the left menu (colors, fonts, logo, favicon, and so on)
- All Custom CSS
- All Custom HTML templates
- The Custom head

#### How quickly does the change take effect?

Once you select a previous save to revert to and confirm it, those settings will **immediately** replace the current Style Settings. You won't need to Save or make any other changes.

## If I rollback to my oldest save, can I then "roll forward" to a more recent save?

Yes. Once you have reverted to a previous save, the other recent saves remain available, so if you rollback to the oldest save, you can still "roll forward" to the more recent saves.

#### Why don't I see a "Revert to previous save" link?

The link only appears once your Style Settings have been saved twice. Make some more changes and save again!

#### Who can rollback to a previous save?

Authors with the default Editor role can use this option.

If you're using custom roles, authors with the Admin permission to Update style / theming can revert to a previous save.