

Remove a tag from an article

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Have you added a tag that's no longer relevant for an article or category? You can remove it while editing that content. This leaves the tag in your Tags library and only removes it from the content you're viewing.

Authors with the default Editor or Writer role can remove tags from articles and categories. If you're using a [custom role](#), you'll need to have the Tag [Permission](#) to Remove tags from articles.

To remove a tag from an article:

1. In the article editor and in select category editors (topic display and custom content), go to the **Tags** text box.
2. Select the "x" on the card of the tag you'd like to remove.



Select the "X" next on the tag card you'd like to remove.

3. Be sure to **Save** the article or category.



Delete a tag completely

Removing a tag from an article only removes it from the article. That tag still exists in your Tags library and can be used elsewhere. If you'd like to delete a tag from your knowledge base completely, head to the **Tags** library to delete it. Refer to [Delete a tag](#) for more information.