Remove a tag from an article
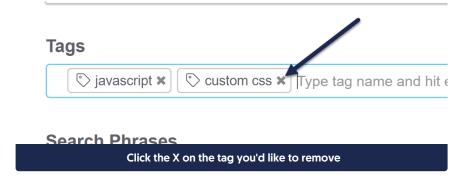
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Removing a tag from an article simply removes it from the article--it doesn't delete the tag from your knowledge base. If you'd like to delete a tag from your knowledge base completely, see **Delete a tag**.

Our default **Editor** and **Writer** roles have permission to remove existing tags from articles (and to delete tags completely). If you're using a **custom author role**, that role must have the Tag **Permission** to **Remove tags from articles** but might not have the ability to **Delete tags**.

To remove a tag from an article:

1. In the article editor and in select category editors (topic display and custom content), scroll to the **Tags** input box.

2. Click the **x** next to the tag you'd like to remove.

3. Be sure to **Save** the article or category.