



Manage Articles filters: now with Included and Excluded Tags filters

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We've split out the existing Tags filter in the [Manage articles](#) interface to give you more filtering options: Included Tags and Excluded Tags.

Here are the details:

- The existing Tags filter has been renamed to **Included Tags**. Adding tags here will show only those articles that have (or include) these tags. This is the same behavior the Tags filter always had.
- We've added a new **Excluded Tags** filter. Adding tags here will remove/exclude articles that contain these tags.

For example, this filter will pull all articles that have the "int: ref-settings-basic" tag but do NOT have the "int: ref-private-domain" tag:

Use the settings below to create / edit a filter with which to refine your list of articles.

Name:	Authors:	Teams:	Status:	Visibility:
<input type="text" value="Settings > Style"/>	<input type="checkbox"/>	<input type="checkbox"/> No Teams	<input checked="" type="checkbox"/> Needs Review	<input type="checkbox"/> Public Only
Last Modified: <input type="text" value="No Filter"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Published	<input type="checkbox"/>
Created: <input type="text" value="No Filter"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Rejected Draft	<input type="checkbox"/>
Category: <input type="text" value="Start typing category name..."/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Draft	<input type="checkbox"/>
<input type="checkbox"/> Exclude all tagged articles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Archived	<input type="checkbox"/>
Included Tags: ⓘ <input type="text" value="int: ref-settings-basic"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Deleted	<input type="checkbox"/>
Excluded Tags: ⓘ <input type="text" value="int: ref-private-domain"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<input type="checkbox"/> Versions ready for review				<input type="checkbox"/>
<input type="checkbox"/> Required reading				<input type="checkbox"/>

[Cancel](#) [Create Filter](#)

Sample filter using both Included and Excluded Tags

As before, adding multiple tags in either place treats those as "OR" filters--with multiple Included Tags, you'll get articles that include any of those tags; with multiple Excluded Tags, you'll exclude articles that have any of those tags.

For more information and a more detailed walkthrough, see [Included Tags vs. Excluded Tags](#).

We hope these separate filters make it easier for you to generate content audit lists or complete bulk edit actions faster. Let us know what you think!
