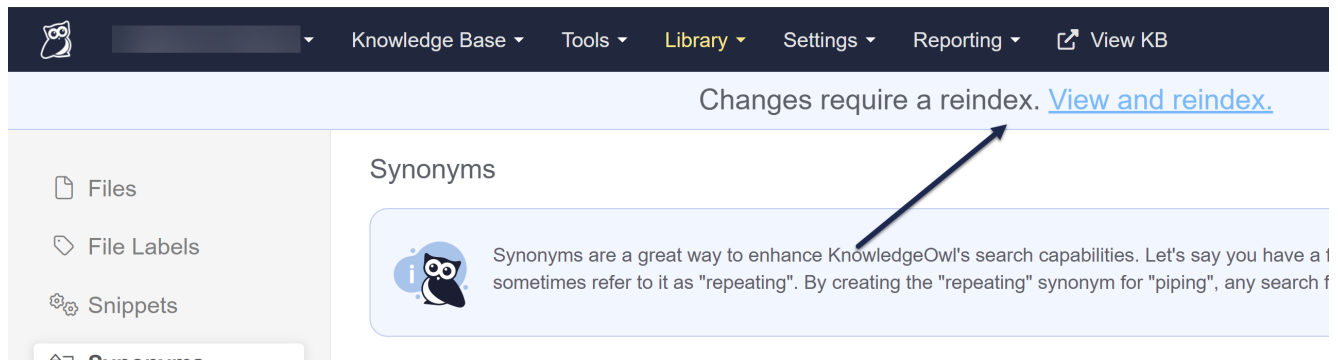


# Run a search reindex

Last Modified on 07/12/2023 3:03 pm EDT

Once you change your [primary search language](#) or [create](#), [edit](#), or [delete](#) a [synonym](#), those changes won't take effect until you reindex your knowledge base for search.

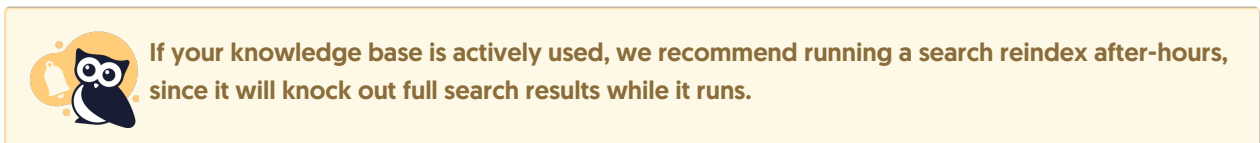
You'll see a message appear across the top of most pages when you've made this type of change:



The screenshot shows the KnowledgeOwl navigation bar with a dark background and white text. The navigation items are: Knowledge Base, Tools, Library, Settings, Reporting, and View KB. Below the navigation bar, a light blue banner contains the text: "Changes require a reindex. [View and reindex.](#)" An arrow points from this link to a "Synonyms" section below. The "Synonyms" section has a light blue background and contains an owl icon and text explaining that synonyms enhance search capabilities and that creating a "repeating" synonym for "piping" allows search results to sometimes refer to it as "repeating".

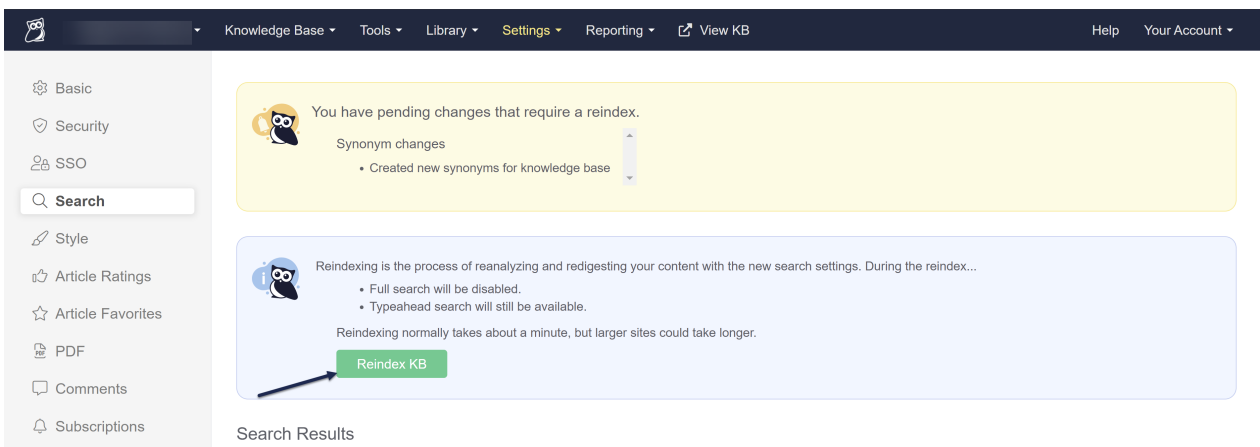
To complete the reindex:

1. Click the **View and reindex** link in that message, which will jump you to the **Settings > Search** page.



The banner features an owl icon on the left. The text reads: "If your knowledge base is actively used, we recommend running a search reindex after-hours, since it will knock out full search results while it runs."

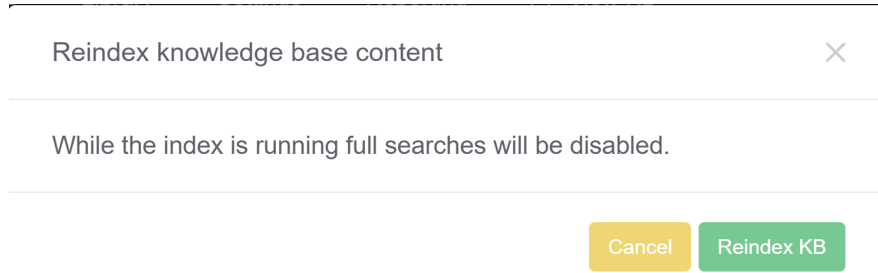
2. Click the **Reindex KB** button to trigger the reindex:



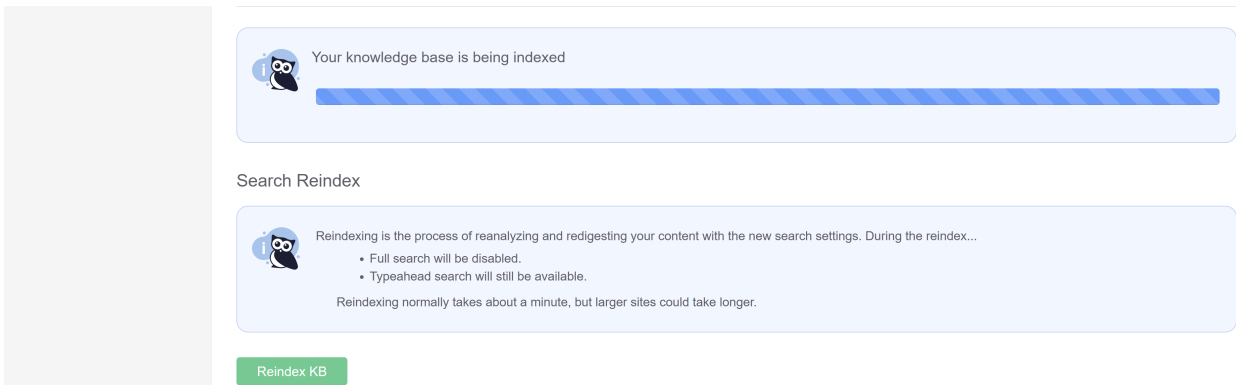
The screenshot shows the "Settings > Search" page. The left sidebar contains a list of settings categories: Basic, Security, SSO, Search, Style, Article Ratings, Article Favorites, PDF, Comments, and Subscriptions. The "Search" category is selected. The main content area has a light yellow background and contains a message: "You have pending changes that require a reindex." Below this, it lists "Synonym changes" with a sub-item: "Created new synonyms for knowledge base". A second message with a light blue background explains: "Reindexing is the process of reanalyzing and redigesting your content with the new search settings. During the reindex...". It lists two bullet points: "Full search will be disabled." and "Typeahead search will still be available." Below this, it states: "Reindexing normally takes about a minute, but larger sites could take longer." A green button labeled "Reindex KB" is visible, with an arrow pointing to it.

3. A confirmation pop-up will appear, warning you that full search will be disabled while the reindex runs. To

run the reindex, click the **Reindex KB** button in that pop-up.



**4. You'll see a progress bar while the reindex runs:**



**5. Once the reindex is complete, the progress bar will disappear. Your synonyms are now live!**

