



# In-app version review process, custom content categories

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If you'd like other KnowledgeOwl authors with access to the editor to review your custom content category version, you can mark versions as Ready for Review. Since custom content categories do not show up in Manage, though, you'll need to figure out some other workflow for notifying other authors that the category's version is ready for review.

To mark a custom content category version as ready for review:

1. Be sure you have the correct version open in the category editor.
2. Click the **Ready for review** checkbox.
3. Then **Save**.

A screenshot of the KnowledgeOwl interface showing the version review process. At the top, there are three buttons: a green "Save" button with a dropdown arrow, a white "Preview" button, and a yellow "Back" button. Below these buttons, it says "Saved last: 12/06/2019 2:00 pm EDT" and a link "(1) Recent Revisions". Underneath is the "Version Status:" section with three checkboxes: "Activate this version" (unchecked), "Ready for review" (checked with a blue checkmark), and "Delete this version" (unchecked). A dark blue banner at the bottom of the form says "Ready for review checkbox". Two dark blue arrows point from the "Ready for review" checkbox to the "Save" button, indicating the sequence of actions.

This will add a **Ready** badge to the version:

Active Version:

1.00

All Versions:

1.01

READY

VIEWING

1.00

PUBLISHED

Create a new version

Version Note:

Updated with screenshots from live demo environment. -KM

Should we add a gif of the UI behavior on resize? -MA

Version "READY" badge

Reviewing authors can add feedback in the [Version Notes](#) field, make edits themselves, or [activate the version](#).

Have multiple versions ready for review that you'd like to activate? You can [activate versions marked Ready for review in bulk](#) using the [Manage articles bulk editing](#) interface and this same filter!