

# **Set up Related Articles**

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Detailed instructions to enable and disable Related Articles and set how many articles to show.

## **Turn on automatic Related Article suggestions**

No setup required for manual Related Articles You don't need to change any settings to manually add Related Articles to your content, though you might want to Backward suggest Related Articles.

Want to save you or your writers some time? Let the knowledge base automatically suggest up to ten related articles, either from across the entire knowledge base or only from within the same top-level category as the current content.

This can be a great time-saving feature if you've inherited a knowledge base or imported content from another tool, before you've had a chance to manually suggest related articles.

Automatic suggestions are generated using the same Search fields as full search.

To turn on automatic Related Articles:

- 1. Go to Customize > Website.
- 2. In the Links and behavior section, under Related article suggestions, check the box to Automatically suggest related articles based off of the article titles.

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- 3. Optional: Related Articles will automatically suggest articles across the entire knowledge base. If this is too messy, you can limit automatic suggestions to only suggest related articles from within the same top-level category as the current article or category. To do so, check the box to Only automatically suggest articles from the current top level category. (For example, if we use this setting for this page, you'd only see automatic related articles from within the Features category.)
- 4. *Optional:* If you still plan to manually add some related articles, we recommend you check the box to **Backward suggest articles.** Refer to **Backward suggest Related Articles** for more information.
- 5. *Optional:* Use the **Related articles limit** dropdown to change how many automatically-suggested related articles are displayed. Refer to Set the number of Related Articles to automatically display for more

information.

6. Once you've finished making your selections, be sure to Save your changes.

## **Backward suggest Related Articles**

If you're using manually suggested Related Articles, you can save yourself a little bit of work using a knowledge base-wide setting to **Backward suggest articles**.

When you add a Related Article manually, you're only editing the article you're viewing. To create a perfect experience, you'd also need to go edit the related article to add the first article as related.

The Backward suggest articles setting basically does this for you.

For example, I edit Article A and add Article B as a related article.

- Without backward suggest, if a reader opens Article B, the Related Articles section won't include Article A unless I specifically add it there.
- With backward suggest, if a reader opens Article B, the Related Articles section will include Article A, even though I never specifically added it there. Article A won't show in the article editor for Article B, but it will show in the live knowledge base.

Basically, this setting makes the live knowledge base mirror all related article relationships automatically.

Backward suggestions are disabled by default. If you'd like to turn them on:

- 1. Go to Customize > Website.
- 2. In the Links and behavior section, under Related article suggestions, check the box to Backward suggest articles which list the current articles as related.

Check the box to Backward suggest articles which list the current article as related

3. Be sure to **Save** your changes.

# Set the number of Related Articles to automatically display

By default, our knowledge bases are set to automatically display five Related Articles.

You can set this to any number between 1-10:

- 1. Go to Customize > Website.
- 2. In the Links and behavior section, under Related articles limit, use the dropdown to select the number of articles you'd like the section to display (1-10).
- 3. Be sure to Save your changes.



Only limits automatic suggestions This setting only sets the list limit for automatically suggested related articles. You can always manually add more than this limit and they will display!

# Turn off automatically suggested Related Articles

Once you've added manual Related Articles to your content, you may find the automatic suggestions to be too noisy or vague.

If so, you can turn them off across your entire knowledge base:

- 1. Go to Customize > Website.
- 2. In the Links and behavior section, uncheck the box to Automatically suggest related articles based off of the article titles.
- 3. Save your changes.

Articles and categories will now only display related articles that you've manually added. Refer to Add Related Articles for instructions on manually adding related articles.

# **Display Related Articles only in specific articles**

What if, instead of showing this in all articles, you just want to show Related Articles in specific articles?

You can remove the merge code that generates the list from your Custom HTML, create a snippet to format a Related Articles section with the merge code, and then add that snippet to articles. More detailed instructions follow:

#### Step 1: Remove the merge code from Custom HTML

First, remove the merge code and any headings or surrounding divs from Settings > Style > Custom HTML > Article.

If you're unfamiliar with this HTML, see Default Article HTML, rows 26-29 for our default placement to help you find it so you can remove it.

#### Step 2: Create a snippet

Next, create a snippet that will format the section and add the merge code:

- 1. Create a snippet. We recommend using "Related Articles section" or something similar as the Snippet Name.
- 2. In the Snippet Content dropdown, select Code Editor.



3. Copy the code below and paste it into the Code editor.

```
<div class="ko-related-articles text-center">
<h3>Related Articles</h3>
[template("related")]
</div>
```

- 4. You can toggle back to the WYSIWYG editor using the **Snippet Content** dropdown if you'd like to make further changes to the Related Articles header, add explanatory text, etc. We recommend keeping the div wrapped around the whole section to guarantee the text stays centered, though!
- 5. In the right column of the snippet editor, in the **Visibility** section, check the box to **Hide from PDFs**. Here's what your snippet might look like now:

Snippet Name		Save Changes Back
Related Articles Section		Save Changes Back
Merge Code Name	Merge Code Value	S <u>Revert to previous save</u>
relatedArticlesSection	{{snippet.relatedArticlesSection}}	Visibility
.imited to alphanumeric characters, dashes, and underscores Snippet Description		✓ Hide from PDFs
Add this snippet to the bottom of any article where you want the	ne Related Articles section to appear.	article blurbs
Snippet Content WYSIWYG Editor -	li di seconda di second	Restrict to Reader Groups
		None / Show to all readers
$\equiv \bullet \stackrel{e}{\hookrightarrow} B I \stackrel{U}{=} S X_1 X^1 \Omega \textcircled{O} \bigcirc \bigcirc \bigcirc \bigcirc \bigcirc & \land \land ?$		
Related Articles		
Item	nplate("related")]	
[		

6. Once you're done editing the snippet, select the Create button to fully create it!

#### Step 3: Use the snippet

With your snippet created, you can now add that snippet into the articles where you'd like to display this section.

See Add snippets in content for full steps on how to do this.

You can also add the snippet merge code into a topic display category Category Description or the body of a custom content category!

## **Readd the Related Articles section to my articles**

If you have a customized theme, the Related Articles section might have been removed entirely.

If that's the case, update Customize > Style (HTML & CSS) > Custom HTML > Article with the Related Articles merge code to revive it.

Copy and paste the Related Articles HTML from Default Article HTML, rows 26-29 where you'd like the Related Articles list to reappear.

## Hide Related Articles section from a specific article

If you're using Related Articles, there might be specific articles where you don't want the section to display. For example, perhaps this article contains your company W9 and everything it's suggesting as related is product documentation.

For this scenario, create a snippet that will hide the Related Articles section and then add that snippet to the specific articles where you want to hide the section.

First, create the snippet:

- 1. In the left navigation, go to Snippets. The Snippets library opens.
- 2. Select + Create New Snippet.
- 3. Enter a Snippet Name, like "Hide Related Articles."
- 4. Enter a **Snippet Description**, like "Use this snippet in articles and custom content categories to hide the Related Articles section."
- 5. Select the Snippet Content dropdown to switch to Code Editor:

Snippet Name	
My Snippet	
Merge Code Name	Merge Code Value
my_snippet	{{snippet.}}
Limited to alphanumeric characters, dashes, and underscores	
Snippet Description	
This snippet is used to	
	//
Snippet Content WYSIWYG Editor -	R
$Paragrap \bullet \mathscr{P} \bullet  \bullet \equiv \bullet \boxdot B I \Box$	$\underbrace{\varsigma} X_{1} X^{1} \Omega \textcircled{\buildrel 0} \end{array}{\buildrel 0} \textcircled{\buildrel 0} \end{array}{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \end{array}{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \end{array}{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \end{array}{\buildrel 0} \end{array}{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \end{array}{\buildrel 0} \end{array}{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \end{array}{\buildrel 0} \textcircled{\buildrel 0} \textcircled{\buildrel 0} \end{array}{\buildrel 0} \rule{\uildrel 0} \rule{\uildrel 0} \end{array}{\buildrel 0} \end{array}{\buildrel 0} \end{array}{\buildrel 0} \end{array}{\buildrel 0} \end{array}{\uildrel 0} \end{array}{\buildrel 0} \end{array}{\buildrel 0} \end{array}{\uildrel 0} \end{array}{\uildrel 0} \end{array}{\uildrel 0} \rule{\uildrel 0} \rule{\uildre 0} $
Gif showing the Snippet Content t	oggle to Code Editor. Hover over to play.

6. Copy the code below and paste it into the snippet's Code Editor:

<style></th></tr><tr><th>/* Hide related articles */</th></tr><tr><th>.ko-related-articles {</th></tr><tr><th>display:none;</th></tr><tr><th>}</th></tr><tr><th></style>
--

#### 7. Select Create.

Now that your snippet exists, any of your authors can add it to an article using the Insert snippet option.

# Hide Related Articles when there are none

You can add some code to hide the Related Articles section when there are no Related Articles present.

- 1. Go to **Settings > Style**.
- 2. Click on the Custom HTML tab.
- 3. Select Article from the dropdown.
- 4. If your Related Articles section appears at the bottom of all articles, copy this code. Otherwise, skip to step 5:

```
<script>
//If Related Articles section at bottom of the article has no related articles, hide the section
$(function() {
    if( $('.ko-related-articles ul li:eq(0)').text().trim() == "None" )
        $('.ko-related-articles').hide();
});
</script>
```

#### 5. If your Related Articles section appears in the right hand column of all articles, copy this code:

```
<script>
//If Related Articles section in the righthand column is empty, hide the section
$(function() {
    if( $('.related-panel ul li:eq(0)').text().trim() == "None" )
      $('.related-panel').hide();
    });
</script>
```

#### 6. Paste the code you copied above into the bottom of the Article Custom HTML code editor. For example:

Custom CSS	Custom HTML Custom <head></head>
Custom HTML	<u>Article</u> -
[templa  	te("comments")]
<script> //If Relate \$(function( if( \$('.k \$('.ko- });  </script>	<pre>d Articles section at bottom of the article has no related articles, hide the section ) { o-related-articles ul li:eq(0)').text().trim() == "None" ) related-articles').hide();</pre>
Select a Merge	Code v
Exa	mple of the script added to hide the empty Related Articles section at the bottom of articles

7. Be sure to Save your changes.

## Hide Related Articles when there is only one or less

You can add some code to hide the Related Articles section when it contains 1 or 0 articles.

To do so:

- 1. Go to Settings > Style.
- 2. Click on the Custom HTML tab.
- 3. Select Article from the dropdown.
- 4. If your Related Articles section appears in the right hand column of all articles, copy this code. Otherwise, skip to step 5:

```
<script>

//If Related Articles section in righthand column has 1 or 0 articles, hide the section

$(function() {

    if( $('.related-panel ul li').length < 2 )

        $('.related-panel').hide();

    });

</script>
```

5. If your Related Articles section appears at the bottom of all articles, copy this code:

```
<script>

//If Related Articles section at bottom of article has 1 or 0 articles, hide the section

$(function() {

    if( $('.ko-related-articles ul li').length < 2 )

        $('.ko-related-articles').hide();

    });

</script>
```

- 6. Paste the code you copied above into the bottom of the Article Custom HTML code editor.
- 7. Be sure to Save your changes.