

# Owl Analytics privacy & compliance settings

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Most analytics tools, including Owl Analytics, track information about individual visitors to your site.

Owl Analytics uses four methods to track unique visitors and their behaviors in your site:

- Visits log
- Visitor profiles
- Tracking cookies
- Reader email/username: Only used if you turn on Reader tracking in KB settings > Owl Analytics.

Review the information below with a security or compliance expert in your organization to determine which settings you should use.

## **Visits log**

The Owl Analytics visits log can track details about visits to your knowledge base, including:

- Visitors' IP address and device details
- Visitors' location, based on their IP address
- The date and time of their visit
- The actions they completed during their visit
- How long they spent on different pages during their visit

This information is displayed in the Logs report.



Turn off this tracking

If you **Turn off visits log & visitor profiles**, this information won't be tracked and you won't have access to the **Logs** report.

## Visitor profiles

The Owl Analytics visitor profiles can track details about your visitors, including their:

- Geolocation: City and country, based on IP address
- Browser
- Operating system
- Screen/device size
- Devices

- Full visits log, including first and last visit
- Summary of total time spent in your knowledge base,



#### **Turn off this tracking**

If you **Turn off visits log & visitor profiles** or if you **Turn off visitor profiles**, no visitor profile information will display. If you **Turn off visitor profiles** only, some device and geolocation details used by the visits log will still be tracked for the **Logs report**.

## **Tracking cookies**

Owl Analytics sets four first-party tracking cookies:

- A visitor ID tracking cookie: A random ID we generate to identify unique visitors. This cookie is stored in visitors' browsers so we can separate unique visitors and identify repeat/returning visitors.
- A reference tracking cookie to identify where the visitors came from: This helps identify entry pages and navigation paths.
- Two session tracking cookies:
  - One to flag the session as being tracked on the entry page.
  - If the visitor completes an action after entering your knowledge base, we generate a random session ID to track their subsequent actions over the duration of the visit.

These first-party cookies do not require any explicit user consent for your knowledge base readers.



#### **Suggested settings**

If your privacy rules don't allow cookies, turn off the Tracking cookies toggle.

If you have no restrictions on using cookies, leave this toggle on for the most detailed information.

### Reader email/username

If you turn on **Reader tracking** in **KB settings > Analytics**, KnowledgeOwl will share your logged-in-reader's email/username with Owl Analytics. This ties all visits logs and visitor profiles to that reader's email address.