



# Cancel your subscription

Last Modified on 01/29/2026 12:21 pm EST

Authors with **Full Account Admin** permission can cancel your account. If you don't have access to **Account > Billing**, you don't have permission to make these changes.

If you pay for your subscription via invoice, [contact us](#) about cancelling.

If you paying for your subscription via in-app payment method like credit card or Google Pay:

1. Go to **Account > Billing**.
2. In the **Danger zone** section, select **Cancel your account**.  
The **Cancel Account** modal opens.
3. Select your **Reason for cancelling**. We appreciate your feedback in providing a reason, since this helps us know where we can improve!
4. Once you've selected your reason for cancelling, select **Cancel account**.
5. Once cancelled, you'll be logged out and your account will no longer be accessible.

Upon cancellation, your account will be scheduled for permanent deletion in 180 days. You can reactivate your subscription during that 180-day period without losing anything. After 180 days, you'll need to create a new account.