

Replace content

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After you [run a search](#), the Replace section appears with your search term displayed. Use it to replace or delete all matches across your content.

To replace content:

1. Review your search results carefully. Replace runs on all results at once and there's no way to select individual results.
2. Enter your replacement text in the box. Maximum 200 characters.
3. To delete all matches instead of replacing them, leave the replacement text box empty.
4. Select **Run replace**.
5. A confirmation dialog appears showing your search term, replacement text, and the number of results that will be updated. Select **Run replace** to confirm, or **Cancel** to go back.



This cannot be undone

Once you confirm a replace it cannot be reversed. Review your search results carefully before running.

6. The replace runs. Once complete, a confirmation message displays showing how many objects were updated.



PDFs and search indexes

PDFs and search indexes may not reflect replacements immediately.

7. Select **Download change log** to download a CSV record of the replace, or **New search** to start over.

The change log CSV contains the following columns:

- **search_text_preview**: The search term used in the find.
- **replace_text_preview**: The replacement text entered.
- **type**: Whether the updated object is an Article, Category, Homepage, Snippet, or Theme.
- **id**: A unique identifier for the object. You can generally ignore this column.

- **title:** The title of the article, category, homepage, snippet, or theme.
 - **edit_link:** A link to jump directly to the content within app.knowledgeowl.com.
 - **view_link:** A link to view the article or category in your live knowledge base. N/A for other objects types.
 - **outcome:** Whether the object was successfully updated.
 - **replacements:** The number of replacements made within that object.
 - **message:** Any error message associated with the outcome.
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