



Create a new shared/synced article

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To create a new synced article:

1. In **Articles**, navigate to the category where you want to create the article.
2. Select **+ Add**, then select **Article**. The **New article** modal opens.
3. Under **Body**, select **Share content with an existing article**.
4. Select the knowledge base the article you want to sync from exists in.
5. Start typing the name of the article in the textbox. The field autosuggests as you type. Select the correct article.
6. The **Title** will automatically populate with the source article's title if you left it blank. Make any edits to that title now.
7. Once you've made your choices, select **Create** to create the synced article and open the editor.

Refer to the [Article creation guide](#) for more information on creating new synced articles.
